



## **FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 MARCH 2024 TO 30 JUNE 2024**

This Forward Plan sets out the details of the executive decisions (key and non-key) which the Cabinet, individual Cabinet Members or Officers expect to take during the next four-month period.

Please note that a key decision is a decision to be taken by the Executive which:

(1) is likely to result in the local authority incurring expenditure or making savings of above £500,000 and/or

(2) is significant in terms of its effects on communities living or working in an area comprising two or more divisions/ county electoral areas.

The current members of the Cabinet are:

Councillor Barry Lewis	Leader of the Council and Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Councillor Simon Spencer	Deputy Leader and Cabinet Member for Corporate Services and Budget
Councillor Charlotte Cupit	Cabinet Member for Highways Assets and Transport
Councillor Alex Dale	Cabinet Member for Education
Councillor Carol Hart	Cabinet Member for Health and Communities
Councillor Natalie Hoy	Cabinet Member for Adult Care
Councillor Tony King	Cabinet Member for Clean Growth and Regeneration
Councillor Julie Patten	Cabinet Member for Children and Families
Councillor Carolyn Renwick	Cabinet Member for Infrastructure and Environment

The information provided for each key decision includes a list of the documents which will be submitted to the decision maker. Further documents relevant to the matter may also be submitted to the decision maker.

Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on the County Council's website or for inspection at County Hall, Matlock, Derbyshire DE4 3AG at least five clear days before the meeting.

If you wish to request details of documents listed or further documents as they become available, please email Democratic Services on [democratic.services@derbyshire.gov.uk](mailto:democratic.services@derbyshire.gov.uk)

## March

### **Subject: Derbyshire Dales Health and Wellbeing Partnership change to funding recipient**

Change to grant funding recipient from District Council to CVS

Is this a key decision?	No
Date decision to be made	11 March 2024
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Luan Wilde Luan.Wilde@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

### **Subject: Service Plans 2024-25**

Approval of the 4 Departmental Service Plans in support of the Council Plan. Including the detailed Implementation Plans, Budget Summary and Commercial Pipeline of Procurement

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Managing Director
Lead Officer	Joe O'Sullivan Joe.OSullivan@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

### **Subject: Proposed Relocation of Staveley Library to New Premises**

The report presents a detailed breakdown of current and future costs for the proposed relocation of the existing library as part of the town deal regeneration programme. Heads of terms for the future occupation of the new building will also be included, along with other commercially sensitive information.

Is this a key decision?	No
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joe Battye, Joanna Jackson joe.battye@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

**Subject: Performance Monitoring and Budget Monitoring/Forecast Outturn 2023-24 as at Quarter 3 (30 December 2023)**

To provide Cabinet with an update of Council Plan performance and the Revenue Budget/forecast outturn for 2023-24, as at 30 December 2023 (Quarter 3).

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Samuel Holmes, Louise Scholes, Eleanor Scriven Samuel.Holmes@derbyshire.gov.uk, Louise.Scholes@derbyshire.gov.uk, Eleanor.Scriven@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

**Subject: Capital budget monitoring and forecast as at quarter 3 2023-24**  
Report of the Director of Finance & ICT

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services

	and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	David Catlow, Wendy Round David.Catlow@derbyshire.gov.uk, Wendy.Round@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

**Subject: Diverse Council Declaration**

To consider and approve the recommendations from the Diverse Council cross-party working group

Is this a key decision?	No
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Wes Downes Wes.Downes@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

**Subject: VCS Infrastructure Provision 2024-25**

To update Cabinet on the progress of the funding approach to Voluntary and Community Sector (VCS) infrastructure provision and to seek approval to secure VCS infrastructure grants for a period of twelve months from 1 April 2024 to 31 March 2025.

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Rob Lowe, Jodie Harrison robert.lowe@derbyshire.gov.uk, Jodie.Harrison@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

**Subject: Fees and Charges 2024/25**

To approve the Fees and Charges to be charged by the Council in the financial year commencing 1 April 2024.

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Heather Green Heather.Green@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

**Subject: Insurance Contract Extension**

To seek approval to extend existing insurance contract

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Mark Lunn mark.lunn@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

**Subject: Digital Infrastructure Strategy**

That Cabinet notes and approves the publishing of the Digital Strategy and Action Plan and agrees the utilisation of £300,000 from the Superfast Gainshare Fund intervention options.

Is this a key decision?	Yes
Date decision to be made	11 April 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and

	Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Nathalie Silkstone Joanna.Jackson@derbyshire.gov.uk, Nathalie.Silkstone@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

**Subject: Update on the Preparation of a New Local Transport Plan**

To update Cabinet on the preparation of a new Local Transport Plan for the East Midlands Combined County Authority Area and seek approval to carry out public engagement and consultation to inform Plan development.

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Alan Marsden, Joanna Jackson Alan.Marsden@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

**Subject: Operation and Management of Household Waste Recycling Centres - Consultation Outcomes**

To update Cabinet following the consultation exercise that was undertaken following the last report and to seek decisions to implement a number of specific proposals for savings.

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Daniel Ayrton

Joanna.Jackson@derbyshire.gov.uk,  
Daniel.Ayrton@derbyshire.gov.uk

Improvement and Scrutiny Committee

Places

**Subject: Extension of Organics Processing Contracts**

To seek Cabinet's approval to extend the contract for provision of Operations and Maintenance (O&M) services

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Daniel Ayrton, Joanna Jackson Daniel.Ayrton@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

**Subject: Elvaston Castle and Gardens Essential Maintenance**

To seek Cabinet approval to procurement of services to carry out essential repairs within the Elvaston Castle and Gardens estate

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Jim Seymour Joanna.Jackson@derbyshire.gov.uk, Jim.Seymour@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

**Subject: Central School Services Block and Pupil Growth Fund allocations 2024-25**

To inform Cabinet of the Central School Services Block and Pupil Growth settlements for 2024-25 and the decisions of Schools Forum regarding their allocation.

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Education
Document to be submitted to the decision maker	Report of the Director - Finance and ICT, Executive Director - Children's Services
Lead Officer	Eddie Grant, Shelley Kerlake Eddie.Grant@derbyshire.gov.uk, shelley.kerlake@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: High Needs Block Funding Settlement 2024-25**

To inform Cabinet of the High Needs Block settlement of the Dedicated Schools Grant (DSG) and to seek approval to its allocation for 2024-25.

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Education
Document to be submitted to the decision maker	Report of the Director - Finance and ICT, Executive Director - Children's Services
Lead Officer	Eddie Grant, Shelley Kerlake Eddie.Grant@derbyshire.gov.uk, shelley.kerlake@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: Early Years Block Funding Settlement**

To inform Cabinet of the Early Years settlement of the Dedicated Schools Grant (DSG) and the related decisions of the Schools Forum, and to seek approval to the Early Years funding formula for 2024-25.

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Education
Document to be submitted to the decision maker	Report of the Executive Director - Children's Services, Director - Finance and ICT



Lead Officer	Heather Green, Eddie Grant, Shelley Kerslake Heather.Green@derbyshire.gov.uk, Eddie.Grant@derbyshire.gov.uk, shelley.kerslake@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: Home Care and Day Care Fee Proposals 2024-25**

To update Cabinet on fee proposals for the adult social care markets described

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Alice Sanghera alice.sanghera@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: Care Home Fee Proposals 2024-25**

To update Cabinet on proposed changes to fees

Is this a key decision?	Yes
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Alice Sanghera alice.sanghera@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: Supplementary Substance Misuse Treatment and Recovery Grant for BAME Forum**

To seek Cabinet Member approval for allocation of government funding for BAME forum

Is this a key decision?	No
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Date decision to be made	11 March 2024
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Ellen Langton, Tanya Nolan, Tracey Simpkin Ellen.Langton@derbyshire.gov.uk, Tanya.Nolan@derbyshire.gov.uk, Tracey.Simpkin@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: Recovery from alcohol and drug dependence grant**

To seek Cabinet Member approval for the award of £0.037m for 2024/25 to one organisation from the Supplementary Substance Misuse Treatment and Recovery Grant (SSMTRG) to Global Adventure Missions

Is this a key decision?	No
Date decision to be made	25 March 2024
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Gillian Quayle, Victoria Clarke, Martyn Shore gillian.quayle2@derbyshire.gov.uk, Victoria.Clarke@derbyshire.gov.uk, Martyn.Shore@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: Concessionary Fares Back Office System Replacement**

To seek the Cabinet Member's approval to award the contract for the provision of the Host Operating or Processing System.

Is this a key decision?	Yes
Date decision to be made	26 March 2024

Decision to be taken by	Cabinet Member for Highways, Assets and Transport
Relevant Cabinet portfolio	Cabinet Member for Highways, Assets and Transport
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Chris Hegarty Joanna.Jackson@derbyshire.gov.uk, Chris.Hegarty@derbyshire.gov.uk
Improvement and Scrutiny Committee	

**Subject: Interim Grant for Our Vision Our Future**

Request to extend the existing discretionary grant to Our Vision Our Future, for a period of twelve months, for the provision of advocacy related services to people with a learning disability.

Is this a key decision?	Yes
Date decision to be made	Before 31 March 2024
Decision to be taken by	Cabinet Member for Adult Care
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Steve Ball Steve.Ball@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

**April**

**Subject: Regeneration Programme Pipeline Update**

To update Cabinet on the programme, seek approval to priorities for preparation and delivery and to resource allocations.

Is this a key decision?	Yes
Date decision to be made	11 April 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Jim Seymour

Joanna.Jackson@derbyshire.gov.uk,  
Jim.Seymour@derbyshire.gov.uk

Improvement and Scrutiny Committee

Places

**Subject: Elvaston Castle and Gardens Masterplan**

To seek Cabinet approval to a revised approach to Masterplan delivery.

Is this a key decision?	Yes
Date decision to be made	11 April 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Clean Growth and Regeneration
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Richard Hamblin Joanna.Jackson@derbyshire.gov.uk, Richard.Hamblin@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

**Subject: Enhanced Funding for Stop Smoking Services**

To seek approval to accept grant funding from OHID to support additional stop smoking activity in Derbyshire, outline a high level plan to spend the funding allocation and delegate responsibility to DPH/ Cabinet Member to agree the final allocations per project.

Is this a key decision?	Yes
Date decision to be made	11 April 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Darran West Darran.West@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

**Subject: Short breaks and day opportunities for people with a learning disability and/or who are autistic**

To ensure the sustainability of Adult Social Care support now and in the future,

approval will be sought to publicly consult on a redesign of the current Council owned direct care offer of five short stay residential homes and four building-based day centres for people with a learning disability and/or who are autistic.

Adult Social Care will seek to ensure that any proposals made for the redesign of the direct care services offer includes a enablement, reablement and progression emphasis to enable people to plan for their future and to be supported to become as independent as they are able to be, with the aim of improving outcomes for local residents and ensuring the most efficient use of public money.

Is this a key decision?	Yes
Date decision to be made	11 April 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Linda Elba-Porter Linda.Elba-Porter@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

## May

### **Subject: Residential care and day care for older people**

To ensure the sustainability of adult social care services now and in the future, approval will be sought to publicly consult on a redesign of the services provided by the council through the 16 council-owned and managed residential care homes and ten building-based day care centres for older people.

The proposed consultation would seek views on future delivery models that would ensure that care services focus on support for older people to retain or regain their independence, to continue to live in their own homes and interact in their own communities, and when residential care is needed, a choice of quality options are available.

Is this a key decision?	Yes
Date decision to be made	2 May 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Linda Elba-Porter Linda.Elba-Porter@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**Subject: Refreshed Library Strategy**

To seek Cabinet approval of a new Library Strategy that will set out proposals for rationalisation and modernisation of the service.

Is this a key decision?	Yes
Date decision to be made	2 May 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Michelle Parker, Joanna Jackson Michelle.Parker@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

**Subject: Early Help and Children's Centres in Derbyshire**

Report seeking approval to proceed with implementing a service re-design within the revised funding envelope available for early help in Derbyshire

Is this a key decision?	Yes
Date decision to be made	2 May 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Children and Families
Document to be submitted to the decision maker	Report of the Executive Director - Children's Services
Lead Officer	Chris Caley Chris.Caley@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

**June**